

ELECTRONIC CASH REGISTER

MODEL ER-4630

INSTRUCTION MANUAL



#### CAUTION:

For a complete electrical disconnection pull out the mains plug.

# INTERODUCTION

Thank you very much for your purchase of the SHARP Electronic Cash Register, Model ER-4630.

Please read this Manual carefully before operating your machine in order to gain a full understanding of its function and performance.

Please keep this Manual for further reference, it will help you, if you encounter any operational problems.

## IMPORTANI

- Install your ER-4630 in a location that is not subject to direct radiation, unusual temperature changes, high humidity or exposed to water sources.
   Installation in such locations could cause damage to the cabinet and the electrical components.
- The register should not be operated by an individual with wet hands.

  The water could seep into the interior of the ER-4630 and cause component failure.
- When cleaning your register, use a dry, soft cloth. Never use volatile liquid, such as benzine and thinner.
  - The use of such chemicals will lead to discoloration or deterioration of the cabinet.
- The ER-4630 register plugs into any standard wall outlet (local voltage ±10% AC). Other electrical devices on the same electrical circuit could cause the ER-4630 to malfunction.
- If the register malfunctions call your local dealer for service Do not try to repair the register yourself.

#### PRECAUTION

This Electronic Cash Register has a built-in memory protection circuit which is operated by rechargeable batteries.

As you know, all batteries will, in time, dissipate their charge even if not used.

Therefore to insure an adequate initial charge in the protection circuit, and to prevent any possible loss of memory upon installation, it is recommended that each unit be allowed to recharged for a period of 24 to 48 hours prior to use by the customer.

In order to charge the batteries, the machine must be plugged in and left on in the "REGISTER MODE". This recharging precaution can prevent unnecessary initial service calls.

## CONTINUE

			Page
Physic	cal cha	aracteristics of the ER-4630 register	. 5
Keybo	oard la	ayout and duties of switch and keys	. 7
		of the display	
		ceipts	
		ror alarm	
TAB a	and 1/	'2 key	. 15
Progra	mmin	ng	. 16
1.	Mac	hine number setting	. 16
2.	Con	secutive number setting	. 16
3.	Prog	gramming for departments	. 17
	(1)	Programming departmental preset unit prices	. 17
	(2)	Programming departmental text characters	. 17
	(3)	Programming tax status, status & grouping, single/double/SICS	
		(single-item cash sale) receipt and limitation for departments, as well as	
		preset unit price registration "Able/Unable"	19
4.		gramming for PLU/sub-departments (option)	20
	(1)	Programming of PLU/sub-department free codes, departments and	
	<b>/</b> 0\	PLU/sub-dept. "Able"/"Unable"	20
	(2)	Programming a unit price for PLU.	21
	(3)	Programming a text for PLU/sub-department	22
	(4)	Programming stock quantity for PLU/sub-department	22
5.	(5)	Changing department key to direct PLU key	23
5.		ramming for function keys	
	(1)	Programming the limit to entries	24
	(2)	Programming a text	25
6.	(3) Programming a percentage (% and VAT)		
U.	(1)	ramming for clerk/cashier	27
	(2)	Programming clerk number	
	(3)	Programming clerk's or cashier's name	
	(-/	Programming clerk's provision rate	29
7.		ramming other texts	
,.	(1)	Programming text characters for free text print	ა∪ იი
	(2)	Programming text characters for logo text print	. ას იი
8.	• •	ramming for validation printing (VP) counter	. ၁ပ ၁၁
9.	Prog	ramming for slip printer (option)	, ,აა
	(1)	Programming the initial line spacing of slip printing	 
		Programming the line-to-line space at the time of two-line validation	
		Printing	34
10.	Prog	ramming for journal select, slip select, or PB Look Up slip select	

	Pag	је				
11. 12. 13.	Programming exemption point in auto tax 1 & 2 specifications	8				
Training mode						
Date ar	Date and time					
1.	Setting					
2.	Time display					
3.	Printing of the employee arrival and departure times, etc					
	ations4	, に				
1. 2.	Departmental registration					
2. 3.	Sub-total (ST)					
4.	Premium, discount or deduction registration (%1, %2, ⊖)					
5.	Computation of VAT (Value Added Tax)/Tax	51				
6.	Auto key entry					
7.	Type of sales	ეპ - ₄				
8.	Previous Balance (PBAL)/New Balance (NBAL) registration 5 Previous Balance Look Up (PB Look Up) registration (option)					
9. 10.	Refund registration					
10.	Deposit					
12.	Received-on-account (RA), paid-out (PO), no-sale (NO)					
13.	Non-add number	31				
14.	Alphanumeric text printing	32				
Correc	tion	32				
1.	Correction of entry number	32				
2.	Direct void (Last item void)	52				
3.	Indirect void (Past item void)	)Z 33				
4.						
After-Transaction receipting						
	tion print function $\dots \dots \dots$					
-	Ilsory cash/cheque declaration					
Reading and resetting of sales (daily total)						
Reading and resetting of sales (monthly total) — option						
In case of power failure						
Paper roll near-end sensing function (only for journal paper)						
Installing and removing the paper roll						
Installing the ink ribbon cassette						
Ink refill						
Removing the till and the drawer 87						
	ng the drawer by hand					
Before calling for service						
	ა					

	Page
Specifications	
List of options	
Slip printer (option)	92
Coin dispenser interface unit (option) Model ER-37DI	

This is a "Table of Contents preview" for quality assurance

The full manual can be purchased from our store:

https://the-checkout-tech.com/manuals/sharp/ER-4630 instruction manual.html

And our free Online Keysheet maker:

https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/

HTTPS://THE-CHECKOUT-TECH.COM